

**Metchosin Seniors' Association**  
**Annual General Meeting**  
**Metchosin Community House**  
**Friday, March 25, 2022, 1:00 – 3:00 PM**

Attending: Deirdre Chettleburgh (Chair,) Helen Fletcher (Vice Chair), Kim Schlieper (Treasurer), Sandy Jenkins, Bonnie Hardy, Jennifer Burgis, Sarah Richardson, Carol Carman (Secretary) – all directors from the previous year's board. Office Coordinator Laurie Sthamann.

MSA Members and guests including Metchosin Councilor Sharie Epp and guest speaker Fire Chief Stephanie Dunlop - all registered at the entrance to the Community House.

1. Call to Order by Deirdre Chettleburgh (1:15 pm). Welcomed the assembled group to our first in-person AGM in two years due to COVID restrictions.
2. Motion to approve the agenda by Cathy Woodrow. Seconded by Bonnie Hardy. Carried.
3. Motion to adopt the Minutes from the March 16, 2021 AGM by Jennifer Burgis. Seconded by Kim Schlieper. Carried.
4. Business arising from the Minutes: N/A
5. Financial Report by Kim Schlieper: noted that the MSA was in a good position at the end of 2021. She submitted full written reports for the year 31/12/2020 to 31/12/2021. Including an Income Statement and Balance Sheet.
  - Many thanks to Helen Fletcher for overseeing our main fund-raising initiative – the Gourmet Raffle. A total of 220 tickets were sold for a total income of \$4,440.00.
6. President's Report for 2021 by Deirdre Chettleburgh:

The Metchosin Seniors' Association continues to envision an age-friendly community in which seniors thrive and remain in their homes for as long as they are able, supported by collaborative, effective community organizations. To this end its goals are,

  - to operate the Seniors' Resource Centre
  - to work with and support the Metchosin Fire Chief
  - to deliver the United Way Better at Home program
  - to consult with seniors and their families and network with local, regional and provincial organizations
  - to create inter-generational opportunities

Major points for this past year include:

- Grateful to convene the AGM in person at the Community House thanks to the waning of the Covid virus.
- In November 2021 MSA collaborated with the Metchosin Fire Chief and Latoria Pharmacy to deliver 615 vaccines in just two days.
- Parisian Café and weekly teas as well as a December Open House with MACCA have all been possible in 2021.
- Finances are in good order – reference Kim’s report.
- MSA completed its first year as a registered charitable organization. Donations were up over 40% and the Assoc. applied and was awarded a \$7,500 grant from the United Way for a successfully executed new “Seniors’ Centre Without Walls” project.
- Our MSA Service Agreement with the District of Metchosin has been renewed for another four years. Note with gratitude that the rent for the Seniors’ Resource Center office in the MACC is forgiven.
- Many thanks to Councillor Sharie Epp for her dedicated support and interest.
- The agreement MSA has maintained with the Pacific Centre for Family Services Association (PCFSA) has been renewed for two years and the funding slightly increased.
- Many thanks to MSA Coordinator Laurie Sthamann who completed her first full year at the helm. Noted Laurie’s excellent organizational and communication skills.
- Many thanks to our team of wonderful volunteers.

7. Coordinator’s Report by Laurie Sthamann:

- Has been coordinator of the MSA since October 2020, so the year 2021 was her first full year with this organization. Expressed thanks to those who have helped her become established in this role, particularly through the challenging time of the Covid epidemic.
- Acknowledgement and thanks to Fire Chief Stephanie Dunlop for her advice and support.
- Liaised with several local, regional and community associations.
- Most general meetings during this time have been via Zoom.
- A focus of her time has been managing the *Better at Home* program, volunteer recruitment and telephone check-ins with isolated seniors in Metchosin.
- Responded to over 200 drop-ins, telephone and on-line questions with questions about information for seniors.
- Volunteer drivers made 140 trips to get seniors to medical, dental and pharmaceutical appointments. Sometimes simply “friendly visits”. Together they logged over 5,000 km.
- *Seniors Center without Walls* events posted on You-Tube attracted over 600 views.
- Responded to 42 requests for technical (computer) assistance.

8. Election of Officers – Deirdre Chettleburgh chair

At present we are an eight-member board in which individual members contribute generously of their time and experience in areas such as book-keeping and finance, communication, grant-writing and fund-raising, care of seniors, and strategic planning. The chair called for voting by a show of hands by the assembled membership. The results after the mandatory “three” calls did not change board memberships from the year previous. The results of the vote are as follows:

Deirdre Chettleburgh - President in 2021

Helen Fletcher - Vice-President in 2021

Carol Carman - Secretary in 2021

Kim Schlieper – Treasurer in 2021

Directors: Jennifer Burgis, Bonnie Hardy, Sandy Jenkins, Sarah Richardson.

9. Motion to Adjourn by Bonnie Hardy. Seconded by Jennifer Burgis. Carried.

10. Guest Speaker, Fire Chief Stephanie Dunlop

11. Refreshments